



Big Brothers Big Sisters
of Flint and Genesee County
Audited Financial Statements

June 30, 2017

Prepared by Taylor & Morgan, P.C.

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Big Brothers Big Sisters of Flint and Genesee County
Table of Contents

	<u>Page</u>
Independent Auditor's Report	1-2
Financial Statements	
Statement of Financial Position	3
Statement of Activities	4
Statement of Cash Flows	5
Notes to Financial Statements	6-10
Supplemental Information	
Statement of Functional Expenses	11-12
Reporting requirements as required by <i>Government Auditing Standards</i>	
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	13-14

INDEPENDENT AUDITOR'S REPORT

December 14, 2017

Board of Directors
Big Brothers Big Sisters of Flint and Genesee County

Report on the Financial Statements

We have audited the accompanying financial statements of Big Brothers Big Sisters of Flint and Genesee County (a nonprofit organization), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Big Brothers Big Sisters of Flint and Genesee County as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Big Brothers Big Sisters of Flint and Genesee County's June 30, 2016 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated December 2, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses on pages 11-12 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Taylor & Morgan, P.C.

Taylor & Morgan, P.C.
Certified Public Accountants

Big Brothers Big Sisters of Flint and Genesee County
 Statements of Financial Position
 June 30, 2017
 With Summarized information for June 30, 2016

ASSETS	<u>2017</u>	<u>2016</u>
Cash and equivalents	\$ 506,632	\$ 271,046
Investment in Principal Financial Financial Group	11,917	7,646
Long-term investments	391,592	357,100
Grants receivable	9,955	84,909
Promises to give	20,000	40,000
Other receivables	17,366	14,824
Prepaid expenses	17,104	11,319
Property and equipment net of depreciation	<u>12,748</u>	<u>18,579</u>
Total assets	<u>\$ 987,314</u>	<u>\$ 805,423</u>
LIABILITIES		
Accounts payable	\$ 5,701	\$ 4,174
Accrued payroll and related liabilities	8,063	11,022
Deferred revenue	<u>-</u>	<u>9,167</u>
Total liabilities	13,764	24,363
NET ASSETS		
Unrestricted -		
Designated for long-term investment	429,201	400,538
Undesignated	497,027	326,716
Temporarily restricted	<u>47,322</u>	<u>53,806</u>
Total net assets	<u>973,550</u>	<u>781,060</u>
Total liabilities and net assets	<u>\$ 987,314</u>	<u>\$ 805,423</u>

Big Brothers Big Sisters of Flint and Genesee County
 Statements of Activities
 For the Year Ended June 30, 2017
 With Summarized Information for the Year Ended June 30, 2016

	Unrestricted	Temporarily Restricted	Total 2017	Total 2016
Revenues, gains and other support				
Grant income				
Ruth Mott Foundation	\$ -	\$ 69,500	\$ 69,500	\$ 110,920
BBBS of America	-	37,335	37,335	137,221
State of Michigan-My Brother's Keeper	-	36,672	36,672	22,928
Bishop Grant	-	-	-	60,000
United way	77,377	-	77,377	77,377
CDBG	-	60,000	60,000	73,660
Contributions and sponsorships	381,048	37,625	418,673	306,388
Fundraising activities:				
Bowling challenge	150,256	-	150,256	157,744
Agency Golf	63,982	-	63,982	61,145
Other	49,778	-	49,778	47,105
Miscellaneous income	1,129	-	1,129	9,433
Interest and dividends	9,207	-	9,207	5,702
Gains (losses) on asset disposal	-	-	-	(317)
Gains (losses) on investments	17,667	-	17,667	(27,228)
Total revenues, gains and other support	750,444	241,132	991,576	1,042,078
Net assets released from restrictions	247,616	(247,616)	-	-
Expenses				
Program services	587,183	-	587,183	617,128
Support services	-	-	-	-
Fundraising	127,217	-	127,217	123,582
Management and general	84,686	-	84,686	83,531
Total expenses	799,086	-	799,086	824,241
Increase/(Decrease) in net assets	198,974	(6,484)	192,490	217,837
Net assets (deficit) - beginning of year, restated	727,254	53,806	781,060	563,223
Net assets (deficit) - end of year	\$ 926,228	\$ 47,322	\$ 973,550	\$ 781,060

Big Brothers Big Sisters of Flint and Genesee County
Statements of Cash Flows
For the Year Ended June 30, 2017
With Summarized Information for the Year Ended June 30, 2016

	2017	2016
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase/(decrease) in net assets	\$ 192,490	\$ 219,731
Adjustments to reconcile increase in net assets to net cash provided by operating activities:		
Depreciation	5,831	10,500
(Gains)/losses on investments	(17,667)	25,334
(Gains)/losses on asset disposal	-	(317)
(Increase)/decrease in:		
Due from grantors/contributors	92,412	(52,308)
Pre-paid expenses	(5,785)	(5,421)
Increase/(decrease) in:		
Accounts payable	1,527	(20,307)
Accrued payroll	(2,959)	(6,864)
Deferred revenue	(9,167)	9,167
	256,682	179,515
Net cash provided by/(used) by operating activities		
CASH FLOWS FROM INVESTING ACTIVITIES		
Sales of investments	479,156	445,041
Purchase of investments	(500,252)	(436,048)
Purchases of property and equipment	-	(3,541)
	(21,096)	5,452
Net cash provided by/(used) by investing activities		
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from bank line of credit	-	20,000
Payments on bank line of credit	-	(20,000)
	-	-
Net cash provided by financing activities		
Net increase/(decrease) in cash	235,586	184,967
Beginning cash	271,046	86,079
Ending cash	\$ 506,632	\$ 271,046
SUPPLEMENTAL DISCLOSURES		
Interest paid	\$ -	\$ 151

Big Brothers Big Sisters of Flint and Genesee County
Notes to Financial Statements
June 30, 2017

Note 1 - Description of Operations and Summary of Significant Accounting Policies

Description of Operations:

Big Brothers Big Sisters of Flint and Genesee County (“the Agency”) is a Michigan nonprofit organization providing services for children and their families by adult volunteers, primarily on a one-to-one basis, under the supervision of professional staff. The children accepted into the program are those whose needs exceed the support and nurturing available from their families, schools, churches or neighborhood organizations.

Method of Accounting:

The financial statements of the Agency have been prepared using the accrual basis of accounting. Under this method, revenues are recorded when earned, and expenses are recorded when incurred.

Tax Exempt Status:

The Agency is recognized by the Internal Revenue Services as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and, accordingly, is exempt from income taxation.

Financial Statement Presentation:

The Agency prepares its financial statements in accordance with FASB Accounting Standards Codification (ASC) 958-205 and subsections. Under ASC 958-205, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Organization is required to present a statement of cash flows.

Support from Grantors and Contributors:

Support from grantors and contributors is recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Support from grantors is required to be reported as temporarily restricted and is then reclassified to unrestricted net assets upon expiration of the restrictions.

Cash and Cash Equivalents:

Cash and equivalents are short term investments that are readily convertible to cash or have a maturity date of 90 days or less from the date of purchase. Cash equivalents designated for long-term investment have been segregated from cash and are listed as investments on the statement of financial position.

Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

Big Brothers Big Sisters of Flint and Genesee County
Notes to Financial Statements
June 30, 2017

Note 2 - Cash and Investments

The Agency holds deposit accounts at two separate local financial institutions. At June 30, 2017, the carrying amount of deposits was \$480,944 and the bank balance was \$497,298. Of the bank balance, \$250,250 was covered by Federal depository insurance and \$247,048 was uninsured and uncollateralized.

Investments consist of an "agency trust" administered by Merrill Lynch and a stock investment in Principal Financial Group, Inc. Trust assets are invested in money market funds (cash equivalents), U.S. Treasury and corporate notes of varying maturities and interest rates (fixed income obligations), and various corporate stocks (equities). Investments are reported at fair value on the Statement of Financial Position.

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. The values of these investments at June 30, 2017 and 2016 are as follows:

	<u>2017</u>	<u>2017</u>	<u>2016</u>	<u>2016</u>
	<u>Cost</u>	<u>Fair Value</u>	<u>Cost</u>	<u>Fair Value</u>
Cash Equivalents	\$ 25,692	\$ 25,692	\$ 43,438	\$ 43,438
Equities/Mutual Funds	<u>361,331</u>	<u>403,509</u>	<u>375,954</u>	<u>364,746</u>
Total	<u>\$ 387,023</u>	<u>\$ 429,201</u>	<u>\$ 419,392</u>	<u>\$ 408,184</u>

The following schedule reflects an activity summary of the "agency trust" investment account for the years ended June 30, 2017 and 2016:

	<u>2017</u>	<u>2016</u>
Beginning Balance	\$400,538	\$424,986
Dividends and Interest	8,184	5,702
Account Fees	(4,835)	(4,816)
Realized Gains/(Losses)	7,831	13,334
Unrealized Gains/(Losses)	<u>5,566</u>	<u>(38,668)</u>
Ending Balance	<u>\$417,284</u>	<u>\$400,538</u>

Big Brothers Big Sisters of Flint and Genesee County
Notes to Financial Statements
June 30, 2017

Note 3 – Summary of Fair Value Exposure

The FASB *Fair Value Measurement* standard clarifies the definition of fair value for financial reporting, establishes a framework for measuring fair value, and required additional disclosure about the fair value measurements in an effort to make the measurement of fair value more consistent and comparable. The Agency has adopted this standard for its financial assets and liabilities measures on a recurring basis (ASC 820-10).

Fair Value measurement defines fair value as the amount that would be received from the sale of an asset or paid for the transfer of a liability in an orderly transaction between market participants, i.e. and exit price. To estimate an exit price, a three-tier hierarchy is used to prioritize the inputs:

Level 1: Quoted prices in active markets for identical securities. The Agency had \$361,331 and \$375,954 invested in Level 1 investments for the years ended June 30, 2017 and 2016, respectively.

Level 2: Other significant observable inputs (including quoted prices for similar securities, interest rates, prepayment spreads, credit risk, etc.) The Agency did not have any Level 2 investments.

Level 3: Significant unobservable inputs (including the Agency's own assumptions in determining the fair value of investment), The Agency did not have any Level 3 investments.

The inputs and methodology used for valuing the Agency's financial assets and liabilities are not indicators of the risks associated with those instruments.

The following methods and assumptions were used to estimate the fair values of the assets and liabilities in the table above:

Level 1: The fair value of the Agency's investments in marketable equity and debt securities is based on quoted market prices.

Note 4 - Building and Equipment, and Depreciation

A summary of building and equipment at June 30, 2017 and 2016 is as follows:

	<u>2017</u>	<u>2016</u>
Leasehold Improvements	\$ 2,724	\$ 2,724
Furniture and fixtures	56,733	56,733
Condominium-timeshare	9,000	9,000
Equipment & software	<u>74,602</u>	<u>74,602</u>
Subtotal	143,059	143,059
Less: Accumulated depreciation	<u>(130,311)</u>	<u>(124,480)</u>
Total	<u>\$ 12,748</u>	<u>\$ 18,579</u>

Equipment and leasehold improvements are stated at cost if purchased and fair market value if contributed. Assets with a cost exceeding \$500 are generally capitalized. Depreciation is calculated using the straight-line method over the respective useful lives. Depreciation expense for the years ended June 30, 2017 and 2016 amounted to \$5,831 and \$10,500, respectively.

Big Brothers Big Sisters of Flint and Genesee County
Notes to Financial Statements
June 30, 2017

Note 5 – Temporarily Restricted Net Assets

As of June 30, 2017 and 2016, temporarily restricted net assets were available for the following purposes:

	<u>2017</u>	<u>2016</u>
Ruth Mott-Unified Sisters	\$ 23,718	\$ 13,806
My Sisters Keeper	3,604	-
Bishop Grant	<u>20,000</u>	<u>40,000</u>
	<u>\$ 47,322</u>	<u>\$ 53,806</u>

Note 6 – Fundraising Income

Revenue and direct expenses for fundraising activities for the year ended June 30, 2017 are as follows:

	Bowl-a-Mania	Bowling Challenge	Golf Outing	Ice Races	71 st Anniversary	Other
Revenue	\$ 5,882	\$ 150,256	\$ 63,982	\$ 14,425	\$ 9,681	\$ 19,790
Expenses	<u>(1,321)</u>	<u>(25,939)</u>	<u>(23,285)</u>	-	<u>(5,553)</u>	<u>(7,587)</u>
	<u>\$ 4,561</u>	<u>\$ 124,317</u>	<u>\$ 40,697</u>	<u>\$ 14,425</u>	<u>\$ 4,128</u>	<u>\$ 12,203</u>

Note 7 - Retirement Plan

The Agency maintains a defined contribution pension plan for its employees. Employees become eligible after they have completed two years of full time service to the Agency. Employer contributions are at the discretion of the Agency. For the year ended June 30, 2017, the Agency contributed 3%, \$6,311, of eligible employees' salaries. There were no employer contributions made for the year ended June 30, 2016.

Note 8 – Operating Lease

The Agency leased its office space located at 410 E. Second St., Flint with a ten-year lease beginning August 1, 2006 and ending July 31, 2016. Monthly base rent started at \$2,000 and increased annually by 4%. Total lease expensed under this agreement for the year ended June 30, 2016 was \$31,788.

On June 23, 2016, the Agency agreed to an extension on its current lease until June 30, 2017. This extension calls for monthly payments of \$3,030. Total lease expense under this agreement was \$36,381.

In June of 2017, the Agency agreed to another extension on its current lease until June 30, 2018. This extension calls for monthly payments of \$3,484 with an option to terminate after six months with 120-days advance notice. Future minimum lease obligations are \$31,356 for the year ended June 30, 2018.

Big Brothers Big Sisters of Flint and Genesee County
Notes to Financial Statements
June 30, 2017

Note 9 – Line of Credit

The Agency has a line of credit available to fund cash flow needs in the amount of \$100,000 with a local financial institution. This line of credit bears interest at the rate of Prime plus 1.0%. For the years ended June 30, 2017 and 2016, there was no balance on the line of credit.

Note 10 – Endowment Fund

The Agency is beneficiary of two endowment funds held by the Community Foundation of Greater Flint. For the years ended June 30, 2017 and June 30, 2016, the Agency received \$8,846 and \$8,808, respectively from these funds.

Note 11 – Subsequent Events

Subsequent events have been reviewed through December 14, 2017, which is the date the financial statements were available to be issued.

Note 12 – Net Asset Restatement

During the 16-17 fiscal year, management discovered that sometime prior to 2001 the Agency had purchased 186 shares of Principal Financial Group. The fair value of this investment on June 30, 2016 was \$7,646. Net assets as of June 30, 2016 have been restated as follows:

Originally reported net assets as of 6/30/16	\$773,414
Fair Value of Prinicpal Financial Group investment as of 6/30/16	<u>7,646</u>
Net Assets, restated	<u>\$781,060</u>

Note 13 – Lawsuit Settlement

On August 14, 2015, a former employee filed a Workers' Disability Compensation suit. This matter was settled on April 7, 2017 with no negative material impact to the Agency.

Big Brothers Big Sisters of Flint and Genesee County
 Supplemental Information
 Statement of Functional Expenses
 For the Year Ended June 30, 2017

	Program Services		Support Services		Total Support Services	Total Expenses
	Providing Mentors to Children	Fundraising	Management and General			
Salaries and wages	\$ 320,418	\$ 58,532	\$ 41,544	\$ 100,076	\$ 420,494	
Fringe benefits and taxes	68,266	5,000	3,178	8,178	76,444	
Total salaries and related expenses	388,684	63,532	44,722	108,254	496,938	
Contractual services	19,081	600	-	600	19,681	
Advertising	1,575	8,835	-	8,835	10,410	
Occupancy	33,725	20,833	-	20,833	54,558	
Leased equipment	4,167	-	-	-	4,167	
Supplies	13,826	22,263	-	22,263	36,089	
Postage	2,500	450	-	450	2,950	
Printing	1,876	4,131	-	4,131	6,007	
Dues and fees	-	70	23,970	24,040	24,040	
Telephone and internet	9,645	617	-	617	10,262	
Travel and mileage	12,508	173	-	173	12,681	
Legal checks	2,849	-	-	-	2,849	
Professional services	-	100	12,021	12,121	12,121	
Maintenance and repairs	1,373	-	-	-	1,373	
Insurance	29,298	-	3,973	3,973	33,271	
Miscellaneous	-	1,150	-	1,150	1,150	
Activities	38,091	2,700	-	2,700	40,791	
Board training and staff development	-	174	-	174	174	
Meetings and conferences	4,945	1,589	-	1,589	6,534	
Unified Sisters	17,209	-	-	-	17,209	
Depreciation	5,831	-	-	-	5,831	
Total Expenses	\$ <u>587,183</u>	\$ <u>127,217</u>	\$ <u>84,686</u>	\$ <u>211,903</u>	\$ <u>799,086</u>	

Big Brothers Big Sisters of Flint and Genesee County
Supplemental Information
Statement of Functional Expenses
For the Year Ended June 30, 2016

	<u>Program Services</u>		<u>Support Services</u>		<u>Total Support Services</u>	<u>Total Expenses</u>
	<u>Providing Mentors to Children</u>	<u>Fundraising</u>	<u>Management and General</u>			
Salaries and wages	\$ 346,762	\$ 56,051	\$ 41,544	\$ 97,595	\$ 444,357	
Fringe benefits and taxes	57,850	6,979	3,178	10,157	68,007	
Total salaries and related expenses	404,612	63,030	44,722	107,752	512,364	
Contractual services	28,108	-	-	-	28,108	
Interest expense	-	-	151	151	151	
Advertising	1,696	3,437	-	3,437	5,133	
Occupancy	31,788	18,890	-	18,890	50,678	
Leased equipment	3,159	-	-	-	3,159	
Supplies	10,166	31,264	-	31,264	41,430	
Postage	2,022	775	-	775	2,797	
Printing	700	3,728	-	3,728	4,428	
Dues and fees	-	85	19,195	19,280	19,280	
Telephone and internet	11,763	-	-	-	11,763	
Travel and mileage	13,130	787	-	787	13,917	
Legal checks	1,549	-	-	-	1,549	
Professional services	3,704	-	12,835	12,835	16,539	
Maintenance and repairs	2,744	-	-	-	2,744	
Insurance	22,752	621	6,628	7,249	30,001	
Miscellaneous	-	775	-	775	775	
Activities	37,568	-	-	-	37,568	
Board training and staff development	3,070	-	-	-	3,070	
Meetings and conferences	1,550	190	-	190	1,740	
Unified sisters	26,547	-	-	-	26,547	
Depreciation	10,500	-	-	-	10,500	
Total Expenses	\$ <u>617,128</u>	\$ <u>123,582</u>	\$ <u>83,531</u>	\$ <u>207,113</u>	\$ <u>824,241</u>	

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

December 14, 2017

Board of Directors
Big Brothers Big Sisters of Flint and Genesee County
Flint, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Big Brothers Big Sisters of Flint and Genesee County (a nonprofit organization), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 14, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Big Brothers Big Sisters of Flint and Genesee County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Big Brothers Big Sisters of Flint and Genesee County's internal control. Accordingly, we do not express an opinion on the effectiveness of Big Brothers Big Sisters of Flint and Genesee County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Big Brothers Big Sisters of Flint and Genesee County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organizations' internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Taylor & Morgan, P.C.

TAYLOR & MORGAN, P.C.
Certified Public Accountants